





# General Principles

expose students, coworkers, or other community members to potential COVID-19. Do not come to class or work if you have COVID-19, if you have COVID-19 symptoms, or if you've been exposed to someone with COVID-19 until you are cleared to return to wor



them to seek a medical consultation for care that may include further screening and/or testing. Employees may do this by participating in a telehealth visit with a physician scheduled through the getVitalcheck program; or, by contacting the employee's primary care physician for an appointment. Employees who are not cleared to come to campus must notify their department supervisor and HR immediately.

The #CampusClear app for student symptom checking has been implemented. Also, students who are not well are instructed to contact student health services who will instruct them on next steps.

People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-







Avoid touching the front of the face covering/disposable mask.  
Do not touch your eyes, nose, or mouth when removing the face covering/disposable mask.  
When taking off the face covering/disposable mask, loop your finger into the strap and pull the strap away from the ear, or untie the straps.  
Wash hands immediately after removing.

**Washing and caring for cloth face coverings:**

Cloth face coverings should be washed after each use. It is important to always remove face coverings correctly and wash your hands after handling or tou[(f)-2 ( )Tb(c)1.3 .



In consideration of the health and safety of our community and in conjunction with public health guidance, all University sponsored travel has been suspended until further notice, including travel by air or train. This also includes travel funded by a grant, foundation, or any other entity. Proposed future travel, for critical business operations only, must be approved in writing by the respective vice president, provost, or president. Any travel booked during this travel moratorium, without prior written approval and regardless of when it is scheduled to take place, will not be eligible for University travel payment or reimbursement.

Any personal travel away from Maryland or the greater Baltimore/Washington Metropolitan region (including southern Pennsylvania and northern Virginia), must be reported using the **getVitalCheck daily symptom checker**. Employees should be aware that certain states and other countries are currently experiencing high rates of COVID-19 transmission. Employees travelling to these areas may not be permitted to return to work before self-isolating for 14 days. Accordingly, personal travel away from the area is discouraged.

## Training and Education

All employees are required to take the online training for Loyola's Return to Campus Policies, Protocols and Guidelines for health and safety as recommended by CDC, for hygiene and COVID-19 prevention. For more information, go to: <https://www.loyola.edu/departement/hr/return-to-work-on-campus>.

## Wellbeing

Circumstances of the global pandemic may be stressful and cause anxiety. The sudden transition to home worksites has isolated many employees and disrupted their daily routines. We understand that some employees may also feel